

Robbins Landscaping, Inc.

804-748-3978

Complete Landscape Management Program
Compilation of Services Offered

BASIC SERVICE



Mowing: Prior to mowing, the turf areas will be policed for trash, tree limbs or obstructions. Turf will be completely and evenly mowed at a height most suitable for the species and the site's specific needs. In areas we cannot reach with a lawnmower, we will string trim the turf to the height of adjacent turf. We do not bag grass clippings. Turfgrass research shows that by using proper mowers, it is better to return clippings to the turf for nutritional replenishment. This process is called grasscycling and it's a tremendous help to our environment.

Edging: We will edge concrete borders such as walkways, curbs and driveways each mowing during the growing season with a mechanical steel blade edger. Bed lines that have been established by a vertical trench method will be edged each visit during the growing season. We will edge as needed during the winter months.



Weeding: Shrub beds, natural areas with mulch and ground cover areas will be weeded on every visit during the year. We use *Round-Up* herbicide on any weed that we can safely apply without injury to ornamental plants. We hand pull weeds within the canopy of shrubs or ground covers. We use selective herbicides for persistent perennial weeds and grass control as needed. Your bed areas should remain 95% weed free. There will always be some weeds present in a fertile growing environment. Our intention is to always control weeds with no injury to shrubs, ground covers, or trees.



Shrub Care: It is important to remember that pruning plants is a process, not an event. There is no one-day of the year that all plants are to be pruned. Each species has very specific pruning needs based on flower production and the growing season. There will always be plants that require pruning in the landscape. First priority is pruning for bloom production, second is structure pruning for plant development and third is space management. Space management is most common in mature landscape environments. We must contain plants within the spaces allocated during landscape design. Our employees are trained on the most common landscape plants in Central Virginia. If you have an extensive planting with specialty items, we will inventory the plants and discuss proper pruning. Specialty pruning notes will be entered into your route sheet for our pruning technician's future reference. We will fertilize your shrubs one time each year to keep them growing and green.




Trash Removal: We remove all plant-pruning materials from your site,

shred/chip the prunings at our shop and compost the material for mulch. We police trash on site (paper, cans, glass) and recycle glass and aluminum. We utilize your trashcan for non-recyclables and paper. We utilize mulching type lawn mowers to process leaves and pine straw from trees on your site. Fall leaves are to be mulched and then placed into beds or natural areas on your property for composting.



Clean-Up: All concrete surfaces, patios, decks and parking areas will be blown clean of debris from the landscape maintenance process. This process will include the edges of streets in some applications.

 **Billing:** Around the 25th day of each month you will receive an invoice that accurately states a brief description of work accomplished the prior month, the dates services were provided and the monthly charges agreed to in your contract. Charges for any additional agreed upon services will be listed separately on your invoice. You will receive a return envelope to send your payment. Payment is due by the 10th day of the following month. A service charge of 2% per month is added to any portion of payment that is not received by the 25th of the month. This agreement is based on 12 months of continuous service. Cancellation may be by 30 days written notice by either party. In the event of early cancellation, prorated charges for work completed will be assessed on the final invoice.



This agreement does not include clean up from excessive weather events including floods, high winds, earthquakes, fires, vandalism, accidents or other events beyond our control! Disputes regarding payment will be subject to arbitration in Chesterfield County, Virginia.

Newsletter: Robbins Landscaping, Inc. provides a bi-monthly news brief that includes suggestions for maintaining a beautiful landscape. We give updates on seasonal lawn and plant care specials as well as personnel at [Robbins Landscaping, Inc.](#)

Scheduling: We will prepare a schedule of tentative visit dates each month by following the **Applications section** under your contract form. A seven-day rotation indicates a visit once per week. We try to keep the day of the week consistent after start up. Flexibility is needed due to weather, holidays and Sundays. Our 14-day rotation customers receive visits every other week. We try to keep the day of the week consistent after startup.



Personnel: A Landscape Maintenance Crew consists of an Account Supervisor and a Landscape Maintenance Technician. You will become familiar with your personnel as we keep the same people assigned to your property. I encourage interaction with your Route Supervisor on a routine basis. Your Account Manager will be able

to discuss scheduling, answer technical horticultural questions and pricing for add on services or improvements to your landscape display. Our Office Manager will be your initial phone contact at Robbins Landscaping Inc. The Office Manager will be responsible for billing questions, scheduling questions, work records and for passing information to appropriate personnel. If a problem arises that cannot be resolved by any of the personnel listed, contact Doug Robbins. I will be here to insure our Lawn Maintenance Staff provides timely and professional service each day, each month and each year.

MULCH

Double shredded hard wood is the mulch of choice for ornamental shrub beds and natural areas in Central Virginia. It benefits shrub beds by helping to retain moisture, control weeds, prevent erosion, protect from temperature extremes and to improve the appearance of our bed areas. Our mulch is free of sticks, pinecones and debris. This classification of work is critical to the overall success of our complete maintenance program. The fee quoted for mulch will include the following:



1. Delivery of mulch.
2. Establish a vertical trench to define the bed area.
3. Install/spread mulch.
4. Completely remove mulch from foliage of plants.
5. Clean up all debris from installation process.
6. Properly dispose of debris.
7. Blow concrete surfaces and turf clear of debris.
8. Tuck bed lines neatly into vertical trenches.

Mulch must be replenished a minimum of one time per year. Mulch that is located in a full sun exposure with frequent irrigation will deteriorate much more quickly than mulch in natural areas that are shady and have no irrigation. If your mulch begins to look thin or its color does not look good, please contact our office staff about our mulch service.

TURF-GRASS MAINTENANCE:

Weed Control & Fertilization will consist of: –

Treatment one: Pre-emergent crabgrass control, post-emergent broadleaf weed control & early spring fertilizer with iron. Treatment two: Pre-emergent crabgrass control, post-emergent broadleaf control, & spring fertilizer with iron. Treatment three: Late spring fertilizer with slow release nutrients & broadleaf control. Treatment four: Fall fertilizer with high phosphorous to promote healthy plants and new seedling development. The type of fertilization will depend upon over-seeding. Treatment five: Late fall fertilizer to promote cold weather tolerance and healthy spring green up. Broadleaf weed control also applied. Pesticides are used at label rates and applied with techniques tested by the cooperative extension service. The first season we apply an herbicide to your lawn, we will not have a completely weed free lawn. You will notice a significant decrease in weed competition in your lawn. It will be a combination of the entire landscape management program that will truly improve the look of your turf-grass.



Integrated Pest Management - Mowing frequency, mowing height, fertilization and irrigation affect weed control. Managing these separate cultural practices is called the process of Integrated Pest Management (IPM). IPM is followed by Robbins Landscaping, Inc. to minimize the amount of pesticides used in your landscape. IPM says we will adhere to sound horticultural maintenance practices to keep our lawns healthy and growing. We will monitor your lawn for problems or changes in its appearance. If a problem is detected, we will first identify the pest. This may include submitting samples to our extension service for proper identification. We will then treat affected areas with the proper pesticides at label rates. We do not schedule applications of insecticides or fungicides to 'prevent' pests. Research indicates that this method of turfgrass management is wasteful and not a part of IPM. Consult your Quality Control Horticulturist or Route Supervisor if you have questions about pest problems in your lawn.

FLORICULTURE

Seasonal color beds are used to draw attention to entryways of property, highlight sign areas or enhance views through the landscape. There are two seasons in Central Virginia for annual flowers. Summer annuals are installed in May through September. Winter annuals are installed in October through April. There are countless types of annual flowers, which are available in dozens of colors. It is our job to recognize the specific site conditions you have and match the proper plants in a unique display. We call the entire process our floriculture program.



IRRIGATION SERVICE

Spring start up: Introduce water in to the system in a safe manner. Check backflow for proper operation. Make needed adjustments to heads. Program controller for correct information, change backup battery to retain information during power failures, & set up program for adequate spring watering schedule. Test rain sensor for proper operation and make necessary adjustments.

Two seasonal inspections: Performed in Spring & Summer. Check and adjust each irrigation head for proper coverage and operation. Adjust controller for proper watering times. Test rain sensor.

Winterization of Irrigation System: Physically remove all water from the system, including all heads, valves, & backflow. Turn irrigation controller to the off position.

****Parts and labor for repairs/changes invoiced separately.**

I am absolutely confident, you will understand why Robbins Landscaping, Inc. is Central Virginia's landscape company of choice. I look forward to a long and satisfying relationship.

R. Douglas Robbins

Approved

By: _____ (Client)

Date: _____

RLI Representative:

Date: _____